



Welspun Enterprises Limited

Share Transfer and Investor Grievance and Stakeholders Relationship Committee Charter

WELSPUN ENTERPRISES LIMITED

Share Transfer and Investor Grievance and Stakeholders Relationship Committee Charter

[Adopted on December 23, 2021, reviewed and revised by the Board on February 03, 2025]

1. Objectives

The objective of the Stakeholders Relationship Committee is to monitor and review the shareholder service standards of the Company.

2. Composition

- The Committee shall consist of minimum three directors, majority of whom shall be independent.
- The Chairperson of the Committee shall be a non-executive and independent director.
- The Chairman of the Committee to attend the General Meeting to respond to the queries of shareholders.
- The Company Secretary shall act as the Secretary to the Committee.

3. Meetings and Reports

- The Committee shall meet at least twice in a year and has an authority to convene additional meetings, as may be required;
- The quorum will be two members or one third of the Committee strength, whichever is higher.
- Minutes of the meeting
 - Draft Minutes of the meeting to be circulated within 7 days from the date of meeting.
 - Final minutes of the meeting to be circulated within 21 days from the date of meeting (7 days for receiving inputs on the draft minutes and 7 days to update & finalize).
- The Committee shall make regular reports to the Board regarding its actions and make recommendations to the Board as appropriate.
- The Committee may invite such other members of management to its meetings as it deems appropriate.

Welspun Enterprises Limited

Welspun House, Kamala City, Senapati Bapat Marg, Lower Parel (W), Mumbai 400013, India

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Registered Address: Welspun City, Village Versamedi, Taluka Anjar, District Kutch, Gujarat 370110. India

T: +91 28 3666 2222 | F: +91 28 3627 9010

Corporate Identity Number: L45201GJ1994PLC023920

4. Responsibilities / Terms of Reference

The role of the Committee is in accordance with Regulation 20 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and the terms of reference are as specified under Section 178 of the Companies Act, 2013.

The Committee has the authority to undertake the specific duties and responsibilities listed below and will have the authority to undertake such other specific duties as the Board prescribes from time-to-time:-

- Considering and resolving the grievances of the security holders of the Company including but not limited to complaints related to transfer/transmission of shares, non-receipt of annual report, non-receipt of declared dividends, issue of new/duplicate certificates, general meetings etc.;
- Review of measures taken for effective exercise of voting rights by shareholders;
- Review of adherence to the service standards adopted by the listed entity in respect of various services being rendered by the Registrar & Share Transfer Agent;
- Review of the various measures and initiatives taken by the listed entity for reducing the quantum of unclaimed dividends and ensuring timely receipt of dividend warrants/annual reports/statutory notices by the shareholders of the company;
- Oversee and review all matters connected with the transfer of the Company's securities (physical and/or demat), non-receipt of annual report, non-receipt of declared dividend, etc.;
- Approve issue of the Company's duplicate share / debenture certificates;
- Monitor redressal of investors' / shareholders' / security holders' grievances and review any other related matter, which the Committee may deem fit in the circumstances of the case;
- To delegate the authority for transfer, transmission of securities, issuance of duplicate share certificates, name deletion / name correction and other related matters based on the request received from the shareholders. This delegations includes:-
 - (a) issuance of certificates, receipts, or advices, and providing valid objections or intimations to the shareholder(s).
 - (b) delegation to the Key Managerial Personnel(s) of the Company, or any other person as may be authorized by the Board, as well as to the Registrar and Share Transfer Agent(s), to approve such request(s) involving shares with a market value upto Rs. 2 Lakh.

The delegated authority shall report all securities transfer activities to the Committee at the meeting.

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- Oversee the Investor relations function in the Company and suggest appropriate means to strengthen Investor relations of the Company;
- Carry out any other function as referred by the Board from time to time or enforced by any statutory notification / amendment or modification, as may be applicable;
- Co-ordinate (consult/ inform) with other committees of the board while discharging its responsibilities
- Any other matter as may be prescribed.

In discharging its oversight role, the Committee shall have the power to retain legal, financial or other advisors as it deems necessary.

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